**FADELE,GIDEON O.**

**E-mail:**gregzzy1@gmail.com **Phone Number:** (+234) 08036562700, 08122556347

**Address:** 5,Atiba Osborne Street, Mende, Maryland, Lagos **Gender:** Male

***Personal Profile***

I’m an Engineering graduate with technical experience across multiple industries including Information Technology (IT), Telecommunications and OEMs [Office Equipment and Machines] where I’ve successfully managed equipment and operational processes. Additional administrative and managerial skills stand me out to effectively manage portfolios and human personnel with best practices that achieve organisational objectives.

I possess a strong ability for processes and systems creation that improves productivity and ensure smooth operations within an organisation.

***Skills***

Problem solving skills Innovative and Team bonding Application Software usage.

Effective Communication Skills Negotiation and Persuasion Skill Strong Attention to Details

Excellent Customer Service. Excellent Organisational Skills Good presentation Skills

***Work experience***

**Microkernel Technologies Limited | March 2013 - Present**

**Technical Supervisor**

A fully Nigerian-owned corporate technology solutions provider with over 14 years of continuously improving our expertise in the office equipment & document print-copy-scan and solutions deployment segment of the Information Technology industry.

**Experience Summary**

* Design maintenance strategies, procedures and methods for office equipment and machines in contracting client sites such MTN, Skye bank, Etisalat, etc.
* Forecast, manage and optimize financial resources of the Engineering/Technical team ensuring all expenditure is in line with the agreed budget.
* Operate, maintain and repair of equipment including Xeroxing/Photocopier Machines, Printers, Computers, Interactive display panel etc.
* Documentation software solutions deployment and implementation.
* Controlling maintenance tools and troubleshooting of faulty equipment.
* Writing maintenance strategies to help with installations.
* Carrying out quality inspection on jobs.
* Successfully managed the Treasury by approving and disbursing project fund to field engineers.
* Dealing with emergency and unforeseen hitches in maintenance implementation.
* Work with other professionals to improve reliability and safety of personnel and production processes.
* Preparation of Monthly, Quarterly and Yearly Technical Report (Income Statement, Expenditures and Consummables Utilization ).
* Working in tandem with the Sales team for better productivity.
* Improve business decisions by providing accurate and reliable business intelligence (information) alongside technological trends.
* Facilitates staff training and supports development of resources (employees and managers) in the company.

**E-Bee Tutors, Lagos. | 2015 - Present**

**Lecturer {Part Time}.**

**Experience Summary**

* Facilitated lectures for NABTEB, WAEC/NECO, UTME and Post-UTME examinations and enlightened students on quick assimilation techniques
* Provided responses to students’ enquiries.
* Took responsibility for the quality of teaching delivered and, as necessary, seek further training, guidance and skills development to ensure that standards are maintained and improved.
* Delivered lectures with high degree of flexibility and diplomacy.

**Steam Broadcasting and Communications Ltd, Port Harcourt. | June 2010-February 2013**

**I.T. Support Engineer.**

Steam Broadcasting was set up to provide IT, Telecommunications and Broadcast services [being owners of Cool FM, Wazobia FM and Wazobia TV]

**Experience Summary**

* Coordinated Computer system administration and maintenance.
* Performed Application software installation.
* Participated in Internet café set up and maintenance.

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**Plateau State Polytechnic, Barkin-Ladi. | 2008 – 2009.**

**Graduate Assistant (NYSC)**

**Experience Summary**

* Designed and implemented comprehensive teaching framework for technical courses.
* Provided responses to student enquiries.
* Co-supervised students final year projects and was part of the defence panel.
* Maintained accurate and complete records of students' progress and development.

**NNPC-PPMC Depot,Oke-Ooyi, Ilorin**. | **March, 2006 – September, 2006**.

**Student Intern**.

**Experience Summary**

* Conducted test for miscibility and temperature of fluids.
* Carried out tank farm operations of hourly fluid reception and dispense.
* Basic equipment maintenance.

***Education and Qualifications***

**University of Lagos, Akoka,Lagos. | 2016.**

*Degree: M.Sc*. (Systems Engineering)

**Case Study:** Intelligent Age and Gender Detection using Facial Features.

**Ladoke Akintola University of Technology, Ogbomoso. | 2008.**

*Degree: B.Tech.* **(**Electronic and Electrical Engineering; Second Class Upper**)**

***Professional Qualifications***

* ***Bronze Member***, British School of Project Management **–** 2013.
* ***Graduate Member***, Nigerian Society of Engineers, **NSE –** 2008.

***Professional Training***

* Project Management Training.
* CCNA Training Workshop.
* Prompt Foundation Awareness Workshop on Database Management.

***Technology***

**MS Office Suite:** MS Word, MS Power Point, MS Excel (Advanced User)

**OEM Solutions.**

***Extra-Curricular Activities***

Volunteering Learning new Skills with Technology Team Sports

**References.**

**Available on request**